



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Website: www.spcbl.org.bd

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Date: 24/04/2024

Mr. Md. Shafiqul Islam
Assistant Manager
Production Control Section
SPCBL, Gazipur-1703.

Dear Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application dated 06/04/2024 on the captioned subject, we would like to inform that you have been permitted to visit Saudi Arabia for performing "Holy Hajj" for 48 (Forty Eight) days (including transit period) with effect from 08/05/2024 or from the date of travel within one month from the mentioned date on the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary, allowances or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Md. Abdul Quddus Miah)
Manager (Personnel)
Tel. 996695110-6/115

Ref. 53.18.3300.003.08.07.24-753

Dated, above

Copy forwarded for information to:

1. Deputy Manager (MD's Secretariate) SPCBL, Gazipur.
2. Deputy General Manager (PCPD & E) Do
3. Systems Analyst (for Publication at Website) Do
4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
5. Personal file.
6. Concerned file.

(Litan Barua)
Deputy Manager (Personnel)