



দি সিকিউরিটি প্রিন্টিং করপোরেশন (বাংলাদেশ) লিঃ  
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

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Date:16/11/2023

Mr. Md. Mahbubul Haque  
Deputy General Manager  
Other Security Product Department  
SPCBL, Gazipur-1703.

Dear Sir,

**Approval of Ex-Bangladesh Leave.**

With reference to your application dated 12/11/2023 on the captioned subject, we would like to inform that you have been permitted to visit Saudi Arabia for performing "Holy Umrah" for 15 (Fifteen) days (including transit period) with effect from 10/12/2023 or from the date of travel within one month from the mentioned date on the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary, allowances or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Md. Abdul Quddus Miah)  
Manager (Personnel)  
Tel. 996695110-6/115

Ref. 53.18.3300.003.08.23.23-1813

Dated, above

Copy forwarded for information to:

- |  |                 |
|--|-----------------|
| 1. Deputy Manager (MD's Secretariate)                                    | SPCBL, Gazipur. |
| 2. General Manager (OSP Department)                                      | Do              |
| 3. Systems Analyst (for Publication at Website)                          | Do              |
| ✓ 4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka. |                 |
| 5. Personal file.  |                 |
| 6. Concerned file.   |                 |

(Litan Barua)  
Deputy Manager (Personnel)