



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ  
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Office Order No. 53.18.3300.003.18.01.23-147

Date: 26/06/2023

**Official Foreign Visit**

The below mentioned 02 (two) officials of The Security Printing Corporation (Bangladesh) Limited (SPCBL) have been permitted to visit for inspection and training on “Checque book programmable automatic wire stitching & spine taping machine with stacking table” in China during 06-12 July, 2023 (excluding travel time) by the invitation of M/S. Shanghai UPG International Trading Co. Ltd., China under following terms and conditions:

Sl. No.	Name	Designation
1	Mr. Md. Azmal Hossain	Manager (OSP Production)
2	Mr. Ashraful Alam	Assistant Engineer (Electrical)

**Terms & Conditions:**

1. Roundtrip airfare, accommodation and all other expenses for the visit will be borne by M/S Shanghai UPG International Trading Co. Ltd., China.
2. They will be treated as on duty during the travel period and no part of their salaries or allowances will be paid in foreign currencies.
3. They will not overstay abroad without prior approval.
4. They will be treated as released from their duties after the close of business of 26 June, 2023. During the absence, their official duties will be managed by internal adjustment.

This order is issued with the prior approval of the competent authority.

(Litan Barua)  
Deputy Manager (Personnel)  
Tel. 996695110-6/116.

**Administration Department**  
Personnel Services Section.

Enclose. No. 53.18.3300.003.18.01.23-1094

Dt: do.

Copy forwarded for information & necessary action to :

1. Executive Director, Hazrat Shahjalal International Airport, Dhaka
2. Systems Analyst, SPCBL, Gazipur-1703 (For Publication at website: www.spcbl.org.bd)
3. Persons Concern.

Assistant Manager (Personnel)