



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
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Date: 21/03/2024

Mr. Kamal Ahmed
Systems Analyst
Administration Department
SPCBL, Gazipur-1703

Dear Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application dated 10/03/2024 on the captioned subject, we would like to inform you that you have been permitted to visit Saudi Arabia for personal purpose for 15 (Fifteen) days (including transit period) with effect from 16/04/2024 or from the date of travel within one month from the mentioned date on the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You will not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary-allowances or any part of it will not be payable in foreign currency.
5. Even if you get the US travel visa, you cannot apply for the said Ex-Bangladesh (US) leave for the next 1(one) year following the completion of the proposed visit if you enjoy this leave.

Sincerely Yours,

(Md. Abdul Quddus Miah)
Manager (Personnel)
Tel. 996695110-6/116

Ref. 53.18.3300.003.08.06.24-519

Dated: above

Copy forwarded for information to:

1. Deputy Manager (MD's Secretariat) SPCBL, Gazipur.
(For the kind information of Managing Director)
2. General Manager (Administration) Do
3. Systems Analyst (for Publication at Website) Do
4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka./ Benapol, Jashore./ Dhaka
Cantonment Station.
5. Personal file.
6. Concerned file.

(Litan Barua)
Deputy Manager (Personnel)