



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Website: www.spcbl.org.bd

Ref No: 53.18.3300.003.08.04.24-299

Date: 19/02/2024

Dr. Naheed Sultana
Chief Medical Officer
Medical Division
SPCBL, Gazipur-1703.

Sub: Approval of Ex-Bangladesh Leave.

Dear Sir,

With reference to your application dated 22/01/2024, we would like to inform you that the competent authority has approved your desired 23 (Twenty Three) days Ex-Bangladesh leave from 19/06/2024 to 11/07/2024 for travelling Canada under the following terms & conditions and being holidays from 14/06/2024 to 18/06/2024 you will be released on 13/06/2024 after the close of business:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary-allowances or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Md. Abdul Quddus Miah)
Manager (Personnel)
Tel. 996695110-6/116

Ref. 53.18.3300.003.08.04.24-300

Dated: above

Copy forwarded for information to:

1. Deputy Manager (MD's Secretariat) SPCBL, Gazipur.
(For the kind information of Managing Director)
2. General Manager (Administration) Do
3. Systems Analyst (for Publication at Website) Do
- ✓ 4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
5. Personal file.
6. Concerned file.

(Litan Barua)
Deputy Manager (Personnel)