

**The Security Printing Corporation (Bangladesh) Ltd (SPCBL),
Gazipur.**

Minutes of Pre-bid meeting on e-tender no. 25/2017-18 for supply, installation, testing
& commissioning of 01 (one) no. 04 (four) Color sheet fed wet offset printing machine.

A pre-bid meeting regarding the captioned tender was held on the 6th December, 2017 at the Board Room of the SPCBL. The General Manager (Bank Note) & incharge Managing Director of the SPCBL presided over the meeting. The other representatives of the SPCBL who attended the meeting were as follows :

1. Mr. Md. Kalimulla, General Manager (Foreign Purchase), SPCBL, Gazipur.
2. Mr. Ehteshamul Karim, General Manager (Finance and Accounts), SPCBL, Gazipur.
3. Mr. Rashid Ahmed, General Manager (Local Purchase), SPCBL, Gazipur.
4. Mr. Mr. Md. Jamil Akhter Shahjada, ACE, SPCBL, Gazipur (CE on leave).
5. Mr. Md. Mahbubul Haque, Manager (OSP), SPCBL, Gazipur (General Manger - OSP on leave).

On the other hand the following representatives of the intending tenderers were present at the meeting :

1. Mr. Monir Ahmed, Managing Director, M/s Reliance International, Dhaka.
2. Mr. Malik Rafath Mahbub, Executive Director, M/s Graphic Associates Ltd., Dhaka.
3. Mr. Md. Ali Ashraf Talukder, G M, M/s Graphic Associates Ltd., Dhaka.
4. Mr. Ali Amzad Hossain, Chairman, M/s Graphic Solution Ltd., Dhaka.
5. Mr. Md. Abdus Salam, GM, M/s Graphic Solution Ltd., Dhaka.
6. Mr. A. Sattar, Vice President, M/s Excellent Corporation, Dhaka.

The President welcomed the above representatives of the intending tenderers and invited them to raise any issue they feel to be explicated on the technical specifications as well as terms and conditions set forth in the tender schedule. The representative of M/s Graphic Solution Ltd., Dhaka pointed out that the minimum printing area as described in D.A.2 should be same as the paper size in D.A.1 except the gripper margin. The SPCBL side explained that due to requirement of next procedures it is not possible to accept the proposal. They proposed to change the thickness of paper from 0.2 mm to 0.6 mm of tender clause D.A.3. As in the tender schedule it is mentioned as 0.2 or more which does not create any restriction to their proposal and the need of SPCBL is 0.2 mm so it does not need to change.

Then they pointed out to make the minimum delivery pile height of clause DA.6 same as the feeder pile height of clause D.A.5. The SPCBL side explained that the security paper which has water mark or security thread or both can not be stacked a large quantity after printing. So it is not necessary to increase the delivery pile height as proposed by M/s Graphic Solutions Ltd. Again they pointed out to include automatic washing of blanket, plate & inking rollers. As there is no restriction in the tender schedule to supply the automatic washing system so they were requested to follow the tender schedule. Finally they pointed out that whether the spare parts catalogues will be as per assembly drawing with parts nos. and location. SPCBL side agreed to incorporate their proposal in the tender schedule.

The representative of M/s. Excellent Corporation, Dhaka opined that the user certificate should be of the experience of printing the security documents like NJS, Bank cheque, Bond paper, Educational certificates etc. The SPCBL sides opined that when the machine is fed with security paper it will print that again when the same machine is fed with non-security paper it will print that non-security paper. So, it has no sense to mention about the kind of substrates in the tender schedule. Finally they sought clarification about the number of printing units. They asked if the number of printing unit is increased to 5 then what will happen. The SPCBL side opined that the requirement of SPCBL is 4 printing units, so by adding another printing unit will waste the space and will increase power consumption so they are requested to follow the tender schedule. After a long and cordial discussion, the following decision was taken :

Sl no	Clause of T. Schedule.	Existing condition of the Tender Schedule.	Amendment made at the pre-bid meeting.
1.	D.B-6 Catalogues and manuals:	Catalogues and manuals: The manufacturer shall have to supply 03(Three) set in soft and 03(Three) set hard copy of spare parts catalogues, operation and maintenance manuals and electrical circuit diagrams prepared in English language before hand over of the machine.	Catalogues and manuals: The manufacturer shall have to supply 03 (three) sets in soft and 03 (three) sets hard copy for each of the spare parts catalogues (assembly drawing with part nos. and locations), operation and maintenance manuals and electrical circuit diagrams prepared in English language before hand over of the machine.

Having no other issues for discussion, the chair concluded the meeting with thanks to all. This minutes will be treated as an integral part of the tender schedule.

(Md. Azharul Islam),
General Manager (Bank Note) &
In-charge, Managing Director, SPCBL.