

**The Security Printing Corporation (Bangladesh) Ltd (SPCBL),
Gazipur-1703.**

**Minutes of Pre-bid meeting on International e-tender no. 17/2018-2019 for
supply & incorporation of 23,835 million pcs. security featured foil by
thermal transfer process for the cigarette stamp and band
on turn-key basis against framework contract.**

A pre-bid meeting on the captioned tender was held on 28 October, 2018 at the Board Room of the SPCBL. Mr. Md. Kalimulla, General Manager (Foreign Purchase) & Managing Director Incharge, SPCBL presided over the meeting. The other representatives of the SPCBL who attended the meeting were as follows:

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| 1. Mr. Md. Anwar Hossain Chowdhury, | General Manager (OSP), SPCBL. |
| 2. Mr. Ehteshamul Karim, | General Manager (FA&SP), SPCBL. |
| 3. Mr. Mohammad Mominul Haque, | General Manager (BN), SPCBL. |
| 4. Mr. Md. Muslim Mia, | Dy. General Manager (PCPD), SPCBL. |
| 5. Mr. Md. Khashruzzaman, | Dy. General Manager (OR&QC), SPCBL. |
| 6. Mr. Mr. Md. Jamil Akhter Shahjada, | ACE, (CE in-charge), SPCBL. |
| 7. Mr. Md. Mojibur Rahman Akand, | Dy. General Manager (FP), SPCBL. |
| 8. Mr. Md. Mahbulul Haque, | Manager (BN), SPCBL. |
| 9. Mr. Kamal Ahmed, | Manager (IT), SPCBL. |
| 10. Mr. M. Towfiqur Rahman, | Manager (FP), SPCBL. |
| 11. Mr. Mostafa Salim Durrani, | Deputy Manager (OR&QC), SPCBL. |
| 12. Mr. Md. Khaled Hossain, | Officer (FP), SPCBL. |

On the other hand the following local and foreign representatives of the intending tenderers were present at the meeting:

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| 1. Mr Malik Rafath Mahbub | M/s. Graphic Associates Ltd. (L/A of M/s. Wellking, China.) |
| 2. Mr. ASM Khairul Alam | M/s. Graphic Associates Ltd. (L/A of M/s. Wellking, China.) |
| 3. Mr. Liu Xiao Dong | M/s. Wellking, China. |
| 4. Mr. Abdur Rahman, | M/s. Padma Group of Company. |
| 5. Mr. Kamrul Islam Marwan | M/s. Padma Group of Company. |
| 6. Mr. Monir Ahmed, | M/s. Reliance International. |
| 7. Mr. Amin Helaly | M/s. Hologram BD Ltd, Dhaka. |
| 8. Mr. Shuchay Amin | M/s. Hologram BD Lrd. Dhaka. |
| 9. Mr. A. Sattar | M/s. Excellent Corporation, Dhaka. |
| 10. Mr. Shad Mujib | M/s. Dontrades, Dhaka |
| 11. Mr. Erhan Elitas, | CEO, MTM Guvenlik Cozumleri, Turkey. |
| 12. Mr. Hakan Arikan, | M/s. MTM/SICPA, Turkey. |
| 13. Col. (R) Mujibur Rahman | M/s. Miladon Centre, Dhaka. |
| 14. Mr. Phuphat Charoonvatana, | M/s. YPB, Thailand. |
| 15. Mr. Gregory O'Shea, | M/s. YPB Group Ltd. |
| 16. Mr. Brijesh Ranilawala. | M/s. PB Holotech(I) Pvt., Ltd. |
| 17. Mr. A.K. Azad, | M/s. Asco Plc. |
| 18. Major (R) Adnan, | M/s. Ezzy Group. |
| 19. Mr. Masud, | M/s. Ezzy Enterprise. |

The President welcomed the above representatives of the intending tenderers and invited them to raise any issue they feel to be explicated on the technical specifications as well as terms and conditions set forth in the tender schedule. The questions raised from different representatives on different clauses which have been clarified from SPCBL side as follows:

Sl. No.	Questions raised by intending bidders on different clauses	Clarifications given from SPCBL side
1.	Time extension. i) B. 13 & C.4: Commissioning period ii) B.14 & C.6: Machine Delivery iii) C.16: Performance Guarantee iv) D.1.4.ii: Sample submission	The representatives of M/S. Dontraders, M/S. Excellent Corporation, M/S. Reliance International, M/S. Hologram Bangladesh Ltd., M/S. Miladon Centre & M/S. YPB, Thailand proposed to extend the shipment period for two months more. They opined that time for manufacturing the machine, shipment and transit time, Clearance from port, installation etc. will not be possible within 120 days as mentioned in the clause no. B(14) & C(6). Some of them opined that the commissioning date i.e. 24.06.2019 should be extended simultaneously for two months against clause no. B(13) & C(4). Some one requested to extend the time for submission of Performance Guarantee for 10 days more against clause no. C(16) and time of submission of sample for 30 days more against clause no C(16) & D.(1.4.ii)

Sl. No.	Questions raised by intending bidders on different clauses	Clarifications given from SPCBL side
		<p>The SPCBL authority have explained in details about the limitation regarding extension of time as it is a time bound project where the Cigarette stamp and band with new specification of foil shall have to launch from 1 July 2019 as fixed by the National Board of Revenue (NBR) of the Govt. of Bangladesh. Accordingly keeping consistency to launch new featured cigarette Stamp and Band from 1 July 2019 positively, the work plan to implement this project has been fixed keeping the time schedule as mentioned on Commissioning period, Machine delivery and Installation period, Submission of performance guarantee period and Sample submission in the tender schedule.</p> <p>Therefore SPCBL side requested the participants to realize the pragmatic situation to implement this project within the time frame as mentioned in the tender schedule and follow the instruction on the same as mentioned in the tender schedule.</p>
2.	C.2 : Signing of contract agreement	One of the representative raised question regarding the guarantee for 2 nd and 3 rd Work Order under frame work contract. SPCBL side clarified in accordance with terms and conditions under clause C.8.1 & C.8.2 as mentioned therein.
3.	C 3.a Place of delivery	Explicitly clarified as indicated in clause no. C 3.a for ‘Place of Delivery’ and clause no. C(6) for “Delivery/shipment schedule of machines.”
4.	D.4.2 Foil Applicator machine	<p>Representative of M/s. Wellking asked about the thermal transfer of foil whether it will be in web feed system or in sheet fed system.</p> <p>It is explained that any system is acceptable as indicated in the tender schedule.</p>
5.	D (1.1.4) & D (5.4) Ensuring regarding copying by any copy machine or scanner.	Explained explicitly as indicated therein.
6.	D (1.2.8) Foil Thickness	Clarified in details as mentioned therein. Some representatives expressed their interest to observe our existing machine used for cutting cigarette stamp and band i.e. Blumer, Atlas 1200 SE. SPCBL authority have arranged only foreign representatives to visit the said machine at production floor after pre-bid meeting.
7.	D (1.3.2) Regarding 10 years experience of production & supplying such type of security hologram.	Clarified as mentioned therein.
8.	D (1.3.4) Regarding experience certificate as per list of CIA.	<p>Intending representatives expressed to include IMF list with the CIA list. Also raised question wheather the certificate will be from Government or private organization.</p> <p>SPCBL side informed that the certificate will be from the countries as mentioned in the CIA list attached with the tender schedule. It may be from any Govt., Semi Govt. or Autonomous organization that uses the foil for tax collection.</p>
9.	D (1.3.5) ISO Certificate	Clarified as indicated therein.
10.	D (1.3.6) Regarding Training.	Clarified regarding Air ticket as indicated therein.
11.	D (1.4.i) Sample Submission	<p>Clarified explicitly as mentioned therein.</p> <p>Intending bidders wanted to know whether one sample with all features need to be supplied or with different sample with different features.</p> <p>SPCBL side explained that in any form (one sample/different sample) bidder can supply during tender submission.</p>
12.	D.4: Foil Applicator Machine	Some one of the participants wanted to know whether the foil applicator machine at SPCBL side is acceptable or not? <i>Page-./3</i>

Sl. No.	Questions raised by intending bidders on different clauses	Clarifications given from SPCBL side
		SPCBL side replied that no existing foil applicator machine at SPCBL site will be acceptable for evaluation.
13.	D (4.5) Incorporating all the security features	Explained as indicated therein.
14.	D (4.11) Wastage calculation.	Clarified as mentioned therein.
15.	D (4.14) Regarding achievement of the target.	Explained as indicated therein.
16.	One representative have asked wheather the materials of foil will be aluminium or copper	SPCBL side explained that the material may be of any metal which comply tender specification.

This minute will be treated as an integral part of the tender schedule. Having no other issues for discussion the chair concluded the meeting with thanks to all.

Mr. Md. Kalimulla,
GM (Foreign Purchase)
&
Managing Director In charge.