



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2017- 233

Date: 22/03/2017

Md. Abdul Mannan
Assistant Technical Officer
OSP Printing Section
The Security Printing Corporation (Bangladesh) Ltd.
Gazipur-1703.

Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application of 29/01/2017 we would like to inform you that the competent authority has approved your desired ex-Bangladesh leave from 27/03/2017 to 06/04/2017 for travelling India under the following terms and conditions:

1. All expenses related to this travel will be born by you.
2. The leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Mohammad Israfil)
Deputy Manager (Personnel)
Tel. 9205110-15/116

Ref. SPCB/Admin/Person./19/2017- 233, Dated. above
Copy forwarded for information to:

1. Immigration Officer, Bhomra, Satkhira.
2. Manager (IT) SPCBL, Gazipur-(Published For Website)
3. Personnel File.
3. Concern File

Asstt. Manager (Personnel)