

The Security Printing Corporation (BD) Ltd
Gazipur-1703

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2017- 565

Date: 22/06/2017

Mr. Md.Alauddin
Master Technician
R&Q Section
The Security Printing Corporation (BD) Ltd.
Gazipur-1703.

Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application of 22/06/2017 we would like to inform you that the competent authority has approved your desired 16 days ex-Bangladesh leave from 23/06/2017 to 08/07/2017 to perform 'Omra Hajj' under the following terms and conditions:

1. All expenses related to this travel will be born by you.
2. The leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,


(Mohammad Israfil)
Deputy Manager (Personnel)
Tel. 9205110-15/116

Ref. SPCB/Admin/Person./19/2017- 565, Dated. above
Copy forwarded for information to:

1. DGM(R&Q), SPCBL, Gazipur
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka
- ✓ 3. Manager (IT), SPCBL, Gazipur- (Published For Website)
4. Concern File


Asst. Manager (Personnel)