



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Ref No: 53.18.3300.003.08.04.23- ৬৭১

Date: 24/04/2023

Md. Joynal Abedin
Officer (Production)
Bank Note Department
SPCBL, Gazipur-1703

Dear Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application dated 04/04/2023 on the captioned subject, we would like to inform you that you have been permitted to visit Saudi Arabia for performing Holy Umrah for 16 (Sixteen) days (including transit period) with effect from 25/04/2023 or from the date of travel within one month from mentioned date on the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Fatema Khatun)
Manager (Personnel)
Tel. 996695110-6/116

Ref. 53.18.3300.003.08.04.23- ৬৭২

Dated, above

Copy forwarded for information to:

1. GM(Bank Note), SPCBL, Gazipur.
- ✓ 2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. Systems Analyst, SPCBL, Gazipur-(Published For Website).
4. Personal file.
5. Concerned file.

(Litan Barua)
Deputy Manager (Personnel)