

The Security Printing Corporation (BD) Ltd.
Gazipur-1703

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2017- 952

Date: 04/10/2017

Mr. F.M. Morad Hossain
Officer
PCPIDE Department
SPCBL, Gazipur-1703.

Sir,

Sub : Approval of Ex-Bangladesh Leave.

With reference to your application of 03/10/2017, we would like to inform you that the competent authority has approved your desired ex-Bangladesh leave from the end of working hour on 12/10/2017 to 26/10/2017 for travelling India along with your spouse under the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours




(Mohammad Israfil)
Deputy Manager (Personnel)
Tel. 9205110-15/116

Ref. SPCB/Admin/Person./19/2017- 952,

Dated. above

Copy forwarded for information to:

1. DGM(PCPIDE), SPCBL, Gazipur.
2. Immigration Officer, Benapol, Jessore./Dorshana, Chuadanga.
3. Manager (IT) SPCBL, Gazipur-(Published For Website).
4. Personal File.
5. Concern File.



Officer (Personnel)