

The Security Printing Corporation (BD) Ltd.
Gazipur-1703

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2017- 1244

Date: 16/11/2017

Mr. Md. Rezaul Karim
Master Technician
Mechanical Section
SPCBL, Gazipur-1703.

Sir,

Sub : Approval of Ex-Bangladesh Leave.

With reference to your application of 14/11/2017, we would like to inform you that the competent authority has approved your desired 12 (Twelve) days Ex-Bangladesh leave from the 01/12/2017 to 12/12/2017 for travelling India under the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,




(Mohammad Israfil)
Deputy Manager (Personnel)
Tel. 9205110-15/116

Ref. SPCB/Admin/Person./19/2017- 1244,

Dated. above

Copy forwarded for information to:

1. Chief Engineer, SPCBL, Gazipur.
2. Immigration Officer, Benapol, Jessore./ Dhaka Cantonment Station..
3. Manager (IT) SPCBL, Gazipur-(Published For Website).
4. Personal File.
5. Concern File.



Assistant Manager (Personnel)