



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ  
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

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Ref No: SPCB/Admin/Personnel/19/2017- ৪৩৭

Date: ২৭/০৮/২০১৭

Dr. Md. Tarik Mahmud  
ACMO  
Medical(Division)  
SPCBL, Gazipur-1703.

Sir,

Sub : Approval of Ex-Bangladesh Leave.

With reference to your application of 23/08/2017 we would like to inform you that the competent authority has approved your desired 15 (Fifteen) days ex-Bangladesh leave from 04/09/2017 to 18/09/2017 for travelling India under the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours.

(Mohammad Israfil)  
Deputy Manager (Personnel)  
Tel. 9205110-15/116

Ref. SPCB/Admin/Perso./19/2017- ৪৩৭,

Dated. above

Copy forwarded for information to:

1. GM(Administration), SPCBL, Gazipur.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. Manager (IT) SPCBL, Gazipur-(Published For Website)
4. Personnel File.
5. Concern File.

Officer(Personnel)