

The Security Printing Corporation (BD) Ltd  
Gazipur-1703

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2017- 1269

Date: 21/11/2017

Mr. A. R. M. Shohail  
Technical Officer  
Banknote (Printing)  
SPCBL, Gazipur-1703.

Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application of 15/11/2017, we would like to inform you that the competent authority has approved your desired 10 (Ten) days Ex-Bangladesh leave from 28/11/2017 to 07/12/2017 to perform 'Omra Hajj' under the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,




(Mohammad Israfil)  
Deputy Manager (Personnel)  
Tel. 9205110-15/116

Dated. above

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Copy forwarded for information to:

1. GM(Banknote ), SPCBL, Gazipur.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. Manager (IT) SPCBL, Gazipur-(Published For Website).
4. Personal File.
5. Concern File.



Assistant Manager (Personnel)