



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ  
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2018- 322

Date: 29/03/2018

Mr. Md. Abdul Karim Khan  
Manager  
Administration Department  
SPCBL, Gazipur-1703.

Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application on 19/03/2018, we would like to inform you that the competent authority has approved your desired Ex-Bangladesh leave from the end of working hour on 29/03/2018 to 12/04/2018 for Chinese medicine treatment for your kidney disease at Beijing Tongshantang Hospital in China under the following terms and conditions:

1. All expenses related to this travel will be borned by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Md. Abdul Quddus Miah)  
Deputy Manager (Personnel)  
Tel. 9205110-15/124

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, Dated. above

Copy forwarded for information to:

1. GM(Administration), SPCBL, Gazipur.
- ✓ 2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. Manager (IT) SPCBL, Gazipur-(Published For Website)
4. Concern File.
5. Personnel File.

Deputy Manager (Personnel)