



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2017- 191

Date: 12/03/2017

Mr. Md. Akhteruzzaman
Assistant Manager
PCPIDE Department
The Security Printing Corporation (BD) Ltd.
Gazipur-1703.

Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application of 08/03/2017 we would like to inform you that the competent authority has approved your desired 19 days ex-Bangladesh leave from 12/03/2017 to 30/03/2017 to perform 'Omra Hajj' under the following terms and conditions:

1. All expenses related to this travel will be born by you.
2. The leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the the competent authority
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Mohammad Israfil)
Deputy Manager (Personnel)
Tel. 9205110-15/116

Ref. SPCB/Admin/Perso./19/2017-192 , Dated. above
Copy forwarded for information to:

1. DGM(PCPIDE), SPCBL, Gazipur
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka
3. Manager (IT), SPCBL, Gazipur- (Published For Website)
4. Concern File

Asstt. Manager (Personnel)