

The Security Printing Corporation (BD) Ltd.  
Gazipur-1703

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2017- 953

Date: 04/10/2017

Mr. Mohammad Harun-or- Rashid  
Junior Technician Grade-B  
Banknote Department  
SPCBL, Gazipur-1703.

Sir,

Sub : Approval of Ex-Bangladesh Leave.

With reference to your application of 28/09/2017, we would like to inform you that the competent authority has approved your desired 19 (Nineteen) days ex-Bangladesh leave from 08/10/2017 to 26/10/2017 for travelling India under the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours



(Mohammad Israfil)  
Deputy Manager (Personnel)  
Tel. 9205110-15/116

Ref. SPCB/Admin/Person./19/2017- 953,

Dated. above

Copy forwarded for information to:

1. GM(Banknote), SPCBL, Gazipur.
2. Immigration Officer, Benapol, Jessore./ Dorshana, Chuadanga.
3. Manager (IT) SPCBL, Gazipur-(Published For Website).
4. Personal File.
5. Concern File.



Officer(Personnel)