

The Security Printing Corporation (BD) Ltd.
Gazipur-1703

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2017- 12 88

Date: 27 /11/2017

Mr. John Christian
Senior Examiner Grade-A
Banknote Department
SPCBL, Gazipur-1703.

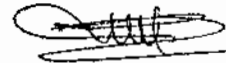
Sir,

Sub : Approval of Ex-Bangladesh Leave.

With reference to your application of 16/11/2017, we would like to inform you that the competent authority has approved your desired 15 (Fifteen) days Ex-Bangladesh leave from the 06/12/2017 to 20/12/2017 for travelling India under the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,




(Mohammad Israfil)
Deputy Manager (Personnel)
Tel. 9205110-15/116

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Dated. above

Copy forwarded for information to:

1. GM(Banknote), SPCBL, Gazipur.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Dhaka Cantonment Station.
3. Manager (IT) SPCBL, Gazipur-(Published For Website).
4. Personal File.
5. Concern File.



Assistant Manager (Personnel)