



দি সিকিউরিটি প্রিন্টিং করপোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Web Site: www.spcbl.org.bd

Ref No: SPCB/Admin/Personnel/19/2018- 935

Date: 19/07/2018

Mr. Aminul Islam
Medical Assistant
Medical Division
SPCBL, Gazipur-1703.

Dear Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application on 10/07/2018, we would like to inform you that the competent authority has approved your desired 52 (Fifty Two) days Ex-Bangladesh leave from 23/07/2018 to 12/09/2018 to perform 'Hajj' along with your Family under the following terms and conditions and you will be released on 22/07/2018 after the close of business:

1. All expenses related to this travel will be borne by you.
2. leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Mohammad Israfil)
Deputy Manager (Personnel)
Tel. 9205110-15/116

Ref. SPCB/Admin/Person./19/2018- 935,

Dated. above

Copy forwarded for information to:

1. CMO(Medical Division), SPCBL, Gazipur.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. Manager (IT) SPCBL, Gazipur-(Published For Website).
4. Personal File.
5. Concern File.

Assistant Manager (Personnel)